

PORTFOLIO MANAGEMENT

17 – 19 May 2027

Ho Chi Minh, Vietnam

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This practical course equips professionals with a structured understanding of portfolio management and governance, helping them align business strategy with investment decisions. Participants will explore roles, frameworks, performance, and value realization within a portfolio context, using real-life case practices to support learning.

Overview

This course introduces modern portfolio governance practices that support better decision-making, alignment of business priorities, and realization of strategic value. Participants will gain a hands-on understanding of how portfolios are structured, governed, and optimized for results.

Upon completion, participants will:

- Understand key roles and responsibilities in portfolio governance
- Learn how to design, structure, and prioritize portfolio components
- Gain skills to track benefits, manage performance, risks, and stakeholder engagement.

Who should attend

- Senior managers, portfolio and program leads, PMO heads
- Strategic planners, business analysts, investment committee members
- Any professional involved in enterprise governance and project prioritization

Methodology

The course adopts an engaging and practical approach, using interactive case studies, real-world scenarios, team discussions, and tools to apply key concepts in portfolio management.

Trainer

The workshop will be led by a senior portfolio strategist with over 30 years of experience in governance, strategy, and large-scale portfolio optimization across sectors. Formerly part of global strategy teams and an advisor to multinational boards.

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Course Content

Module – 1

Fundamentals of Portfolio Management and Governance.

- Define what a portfolio is in a project and program context
- Understand the purpose and value of portfolio management in organizations
- Explore governance structures and how they guide decision-making
- Learn how portfolio governance aligns with corporate strategy and oversight

Module – 2

Portfolio Management Roles and PfDG Responsibilities

- Introduce the Portfolio Decision Group (PfDG) and its purpose
- Outline responsibilities of portfolio-level leadership and committees
- Clarify accountability and decision-making authority in portfolio governance
- Describe how the PfDG ensures alignment between business objectives and investments

Module – 3

Designing a Portfolio Management Framework

- Explore what makes an effective portfolio management framework
- Define key portfolio processes and lifecycle stages
- Learn how portfolio governance policies are structured
- Understand how to review and evolve the framework over time
- Real-world case: portfolio process design at Greentech Innovations Ltd

Module – 4

Building and Structuring Portfolio Composition

- Identify the components that make up a portfolio (projects, programs, BAU activities)
- Techniques to evaluate and score potential components
- Plan for capacity constraints and resource balancing
- Learn methods to prioritize components for inclusion
- Understand how to formally approve and document portfolio composition

Module – 5

Portfolio Realisation and Benefits Tracking

- What it means to realize value from the portfolio
- Setting up mechanisms to monitor benefit delivery over time
- Aligning outputs from individual projects to portfolio-level outcomes
- Case practices for tracking contribution to strategic goals

Module – 6

Controlling and Managing Portfolio Performance

- Methods to monitor and control the performance of the portfolio
- Setting KPIs and performance indicators across components
- Managing and optimizing overall portfolio value
- How to detect deviations and make corrective adjustments

Module – 7

Portfolio Risk, Change, and Issue Management

- Proactive identification and management of portfolio risks
- Approaches to evaluating and approving portfolio-level change requests
- Managing cross-portfolio issues and impacts
- Governance workflows for risk escalation and resolution

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Module – 8

Stakeholder Engagement and Portfolio Communication

- Mapping portfolio stakeholders and understanding their expectations
- Designing a stakeholder engagement strategy
- Managing portfolio communication across levels of the organization
- Reporting portfolio performance to executives, sponsors, and teams

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DELEGATE REGISTRATION FORM

Course fees

(Fees per participant)	**Single**	**Group****
Normal fees	SGD 2,699	SGD 2,599
Early bird price*	SGD 2,499	SGD 2,399

**Payment 30 days before commencement of the course*
***Minimum of 3 participants*

The course fee includes
- 3 days of dedicated expert training
- Lunch and refreshments
- Copies of relevant course material

Venue Details

- All our training sessions are held in good locations, assuring a high level of comfort and a conducive learning environment.
- Due to variation in the number of participants, final venue details will be mailed 14 days before the course commences.

- Registration : 8:30 am
- Session timings: 9:00 am to 5:00 pm
- **Disclaimer:** Riverstone Training reserves the right to change the venue or postpone the course due to unforeseen circumstances.

Company Information

Company Name : _____
Address : _____
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Contact Person : _____
Designation : _____
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Delegate Information

Name (1) : _____
Designation : _____
Email : _____
Phone : _____

Name (2) : _____
Designation : _____
Email : _____
Phone : _____

Payment Terms

- Full payment is required for seat confirmation.
- Make a crossed cheque or bank draft payable to **Riverstone SG Pte Ltd.**
- Mail your payment with this registration form to **Level 20, Tower 2, One Raffles Place, Singapore 048616.**
- Alternatively, you can do a bank transfer to Standard Chartered Bank Account no: 0105663336 (Bank no: 9496); Swiftcode: SCBLSG22.

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Email : register@riverstonetraining.com.sg
Phone or WhatsApp : +65 9730 4250

Cancellation Policy

- If you are unable to attend, a replacement delegate is always welcome.
- Any cancellation must be made in writing to Riverstone Training at least 14 days before the event date. A full refund, less an administration fee of SGD 150, will be given.
- No refunds will be given for written cancellations received less than 14 days before the event date. However, you will receive a 100% credit voucher that can be applied to any of our subsequent training courses within six months of the initial registration.